



Ministero della cultura

MUSEI NAZIONALI DI SIENA

Image request and use form

For publishing requests, this application should preferably be submitted by the publisher or by the party responsible for the publication. If the request is submitted by the author or by another party, all available publishing details must be provided, and the applicant assumes responsibility for the declared uses.

The form must be completed in full and sent with a copy of a valid identification document to: mn-si.archivi-biblioteca@cultura.gov.it

I, the undersigned

Name Surname

Resident in (city and country) Postal code

Address Phone Number

e-mail Tax/VAT number

I have read and accepted the current Regulation adopted with Ministerial Decree n.161 of 11 April 2023

- request the following photographic material in digital format, for study or thesis compilation purposes - publication excluded - to be received at the indicated email address.
- request the following photographic material in digital format to be received at the indicated email address, and/or request authorization for publication, acting as :
 - publisher
 - author
 - curator
 - other (please specify)

Inventory number	author and subject	artwork collocation (museum, collection, church)



Ministero della cultura

MUSEI NAZIONALI DI SIENA

The authorization is requested for the following purpose:

Printed and digital publication

Title

Author(s)

Publisher

Place of publication

Language

Print run

Estimated publication date

Cover price

Add additional information in the notes: type of printed (monograph, catalogue, scientific periodical...) or digital (website, ebook, DVD...) publication.

Publication for derivative uses

Request for images for commercial or editorial products for advertising or corporate promotion purposes, on paper and digital media.

Add additional information in the notes on the type of product.

The sending of the material is subject to the payment of any reproduction rights, as indicated in the [Price List](#), according to the new Guidelines provided with Ministerial Decree n. 161 of 11/04/2023 and incorporated into our regulations.



Ministero della cultura

MUSEI NAZIONALI DI SIENA

The undersigned undertakes:

- to include in the above-mentioned publication or produced work the following credit line: ***Siena, Musei Nazionali di Siena (by permission)***, together with the details of the relevant authorization;
- to deliver, at their own expense, two copies of the publication or of the produced work to the Directorate of the Musei Nazionali di Siena, Via S. Pietro 29.

The undersigned declares that they are aware of the penalties provided for under Article 495 of the Italian Penal Code in the event of false statements.

The undersigned shall also be required to obtain authorization from the owner of the cultural property to be reproduced where such property is not entrusted to the Musei Nazionali di Siena.

Pursuant to Regulation (EU) 2016/679 (GDPR) and Legislative Decree No. 196 of 30 June 2003, as amended by Legislative Decree No. 101/2018, it is hereby notified that the personal data provided in this application are collected and processed exclusively for institutional purposes, in compliance with the applicable legislation on archival matters and the protection of personal data, and will not be communicated or disclosed to third parties except as provided by law. The data controller is the Director, who avails themselves of the cooperation of the staff assigned to Public Services.

The signature affixed below shall constitute the signature of the application, as well as confirmation that the undersigned has received and taken note of the information notice on the processing of personal data pursuant to Article 13 of Regulation (EU) 2016/679 (GDPR).

Date

Signature
